

**VIRGINIA BOARD OF SOCIAL WORK  
MINUTES OF AD HOC COMMITTEE FOR  
WORKFORCE SUMMIT**

January 3, 2014  
Second Floor  
Conference Center

Perimeter Center  
9960 Mayland Drive, Suite 300  
Richmond, VA 23233-1463

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- CALL TO ORDER:** The meeting was called to order at 10:06 a.m.
- PRESIDING:** Bernadette Winters, Chair
- MEMBERS PRESENT:** Yvonne Haynes  
Susan Horne-Quatannens  
John Salay  
Joseph Walsh
- STAFF PRESENT:** Catherine Chappell, Executive Director  
Elizabeth Carter, Director of Healthcare Workforce Data Center  
Justin Crow, Deputy Director of Healthcare Workforce Data Center  
Sarah Georgen, Licensing Manager  
Charlotte Lenart, Administrative Assistant  
Elaine Yeatts, Senior Policy Analyst
- WELCOME:** Dr. Winters welcomed the committee members and stakeholders, and stated that the goal of the meeting was to develop an agenda for a future summit meeting to discuss workforce concerns.
- PUBLIC COMMENTS:** Joseph Lynch representing the Virginia Society for Clinical Social Work, Inc. ("VSCSW") provided comment regarding several items. He spoke in regards to the Credentials Committee process change and stated that the number of educational denials appeared to have declined due to the recent changes to the education requirements for clinical licensure. He asked the Committee to review Guidance Document 140-2 in regards to criminal conviction history specifically to cite specific code sections for clarification. Mr. Lynch also requested the Committee to consider amending the licensure renewal form to include a question pertaining felony convictions reporting since the last renewal. Additionally, Mr. Lynch suggested that the Committee discuss compact licensure and/or multi-tiered licensure to reduce the burden on future licensees. Mr. Lynch further requested the Committee to discuss repealing the exemptions from requirements for licensure as listed in the Code of Virginia.
- GOALS FOR MEETING:** Ms. Chappell stated that the Board had established the Ad Hoc committee for the purpose of developing a summit meeting, in which stakeholders would be invited to discuss workforce issues as they relate to newly graduated or licensed practitioners entering the social work profession. She also commented that the summit may want to address the workforce challenges facing the overall social worker community.

Ms. Chappell provided response to Mr. Lynch's public comment to clarify the Board's recent change in process with respect to the Credentials Committee. She commented that applicants who do not appear to meet the requirements for licensure, are now offered the opportunity to appeal the decision on their application to an informal conference before members of the Credentials Committee. This recent change to the bylaws, with respect to committee structure and responsibility, allows for efficient and prompt resolution of applications.

Ms. Chappell introduced Elizabeth Carter and Justin Crow of the DHP Healthcare Workforce Data Center who would provide a brief overview of the key findings of the 2013 survey results for Licensed Clinical Social Workers (LCSWs).

WORKFORCE REPORT:

Ms. Carter and Mr. Crow presented their preliminary report of the 2013 licensing survey for LCSWs. They also gave an overview of data collection processes and initiatives underway by national groups to capture this information as well. A full presentation of the information would be provided at the full Board meeting scheduled for January 24, 2014.

DISCUSSION:

The Committee decided that the agenda would include opportunity for public comment, and include presentations to address changes in workforce supply and demand, projected licensee growth, levels of licensure, role of the Board and professional organizations, the Board's responsibilities for protection of the public, and national trends.

The Committee agreed that a round-table with participants would facilitate discussion of topics such as the aging population, changes in delivery of services, recent focus on community based agencies, access to providers, cultural language barriers with diverse populations, expansion and access to services, relevant education and training, and sustainability of the workforce.

Ms. Chappell stated that she would facilitate contact with suggested agencies, organizations and graduate programs.


NEXT STEPS:

The Committee members discussed possible dates to hold the workforce summit and agreed to hold the summit on April 25, 2014, which was the next scheduled Board meeting. The summit would begin at 9:00 a.m. and conclude by 12:00 p.m. The Board meeting would be held immediately following the summit, with a working lunch to include the summit participants.

ADJOURN:

There being no further discussion, the ad hoc committee adjourned at 11:55 a.m.

  
Catherine Chappell, Executive Director

  
Bernadette Winters, Chair